

WEBSITE PRIVACY POLICY

HEADING	BASIC COMPANY INFORMATION
Controller	Identity of data controller
Purpose	Simple description of processing purposes
Legal provisions	Legal basis of processing
Recipients	No data will be sent to third parties except under legal obligation
Rights	Exercise of rights

DEVELOPMENT OF BASIC INFORMATION

In our Company, we have adapted our protocols and privacy policies to the European General Data Protection Regulations 679/2016 (GDPR) and to LO 3/2018, of 5 December, on Personal Data Protection and guarantee of digital rights, as we are concerned about the security and protection of the data we are dealing with.

1. WHO IS RESPONSIBLE FOR PROCESSING THE DATA?

OPTIMITIVE S.L.U., with registered address at AVDA. DE LOS HUETOS, N° 75 EDIF. AZUCARERA, 01010 VITORIA-GASTEIZ, ALAVA, SPAIN, is responsible for the correct processing of your data. For more information about this processing, please contact admin@optimitive.com

2.- WHY DO WE USE YOUR DATA AND HOW LONG DO WE RETAIN IT FOR?

At **OPTIMITIVE S.L.U.** we process information provided by interested parties in order to:

- Process and manage the requests made in relation to products and services.

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The personal data provided will be retained as long as the contractual relationship is maintained and the interested party does not ask for it to be deleted.

Certain data, by nature, must be retained even if you withdraw your consent, due to legal requirement

3.- WHAT IS THE LEGAL BASE FOR THE PROCESSING OF THE DATA

The use of the data that you have consented to give us is necessary for correct management of relations with Clients / Partners and also to fulfil legal obligations. At any time you can object to the use of your data and, therefore make any type of management of the date ineffective, with only your data being blocked for the legally provided period. Please note that withdrawal of consent may mean that services are impossible to provide.

4.- TRANSFER OF MY DATA.

In principle no data will be transferred except under legal obligation. However, your data may be transferred to professionals and / or suppliers of this Company for the sole purpose of contractual compliance or to providers of this Company's services, such as consultancies, computer services, cloud storage services, etc.

5.- HOW LONG WILL WE HOLD YOUR DATA

We will only retain your personal data for as long as we have a contractual relationship with you, as long as there is a legal requirement that requires it, as long as you do not exercise any of the rights that prevent us from processing your data.

6.- HOW CAN I EXERCISE MY RIGHTS

As a rights holder, you have control of your data and can, therefore, at any time exercise your rights by sending us an email at admin@optimitive.com

The rights you can exercise are:

- **Access** – You can consult your personal data processed by this Company
- **Correction** – You can change your personal information if it is inaccurate
- **Deletion** – You can ask for your personal data to be deleted
- **Objection** – You can ask for your personal data not to be processed
- **Limitation on Processing** – You can ask for processing of your personal data to be limited in certain circumstances
- **Portability** – You can receive the personal data that you have given us or that we have obtained in our contractual relationship for transfer to another organization

Likewise, you have the **right to withdraw** your consent at any time, without affecting the legality of the processing based on your consent prior to its withdrawal.

Likewise, interested parties are informed that they can send a complaint to the Data Protection Control Authority, especially when they have not obtained satisfaction in the exercise of their rights.

All your rights can be requested by indicating your name and sending us a photocopy of your identification with the request.
